



# Gethsemane Seventh-day Adventist Church Community Service Application for Food and Nutrition Services

## What Are Food and Nutrition Services?

Gethsemane Seventh-day Adventist Church Community Service Department partners with The Food Bank of Central and Eastern NC and other agencies to serve low-income households.

## How Do I Apply for Food and Nutrition Services?

### Step 1. Fill out this application.

If you need help filling out this application, ask for help at Gethsemane Seventh-day Adventist Church Community Service Intake desk.

### Step 2. Turn in the application to the Gethsemane SDA Church Community Service Department as soon as possible.

Bring the completed application to Gethsemane SDA Community Service office 2525 Sanderford Rd., Raleigh, NC 27610. The sooner you give us this application, the quicker you will be eligible for food and nutrition services.

### Step 3. Talk with us.

An intake specialist must interview you or someone you choose to represent you. **If you are unable to stay for your interview when you deliver your application, please tell the intake specialist so that we can schedule an interview for you.**

At your interview, you will need to show us.

- Proof of who you are, such as a driver’s license, social security cards or alien papers;
- Proof of your address, such as your mortgage statement or rental agreement, or proof of money you got in the past 30 days, such as check stubs or a letter from the social security office. **If you can’t bring everything come to the interview any way. We will help you.**

## Tell Us About Yourself

Name (First, Middle, Last)		Marital Status	Date of Birth
Sex (Circle one) Male    Female	U.S. Citizen (Circle One) Yes    No	Language You Speak	
Race or Ethnicity (Check all that apply) <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> White <input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Hispanic or Latino		Home Phone Number	
		Cell Phone Number	
		Work Phone Number	
Street Address		City	State      Zip Code
Mailing Address (If Different):		City	State      Zip Code
Signature		Date	Witness Signature: (If Signature is an "X")

**Do You Need Someone To Apply for or Use Your Food and Nutrition Services?**

If you want someone other than yourself to apply for, use, or obtain information about your benefits, please check yes below. If you check **Yes**, we will give or mail you a form. You and the person you want to help can complete the form and return it to the church. If you choose, this person will have access to your Food and Nutrition Services.

**Do you need someone (Authorized Representative) to help you get and/or use your Food and Nutrition Services?**  Yes  No

**When Will I Get My Food and Nutrition Services?**

You will get your food and nutrition the next food distribution day from the date you turn in this application complete with your name, address, and signature. If you qualify for Emergency Food and Nutrition Services, you may be able to get some assistance the same day.

**Do You Need Assistance in Completing This Form?**

If you need special assistance in completing this application and the interview in order to apply for Food and Nutrition Services, please let us know so that we can assist you. Do you need special assistance in completing this application or the interview process?  Yes  No

**Tell Us About the People in Your Household**

**1. Your household is you and everyone who lives with you, even if they are not relatives. Fill in the chart below for all the people in your household. Attach a piece of paper if you need more space to complete this section. We will determine who must be included in your Food and Nutrition Services case.**

Name First, Middle Initial, & Last	Relation to You	Date of Birth	Age	Sex	Primary Language Spoken	U.S. Citizen? (Yes/No)
	Self					

**2. Does anyone in your household have an EBT card?**  Yes  No Who? \_\_\_\_\_

If yes, when was it last used? \_\_\_\_\_

What State? \_\_\_\_\_

**3. Does anyone get Food and Nutrition Services, Food Stamps, or SNAP in this or another county or state?**  Yes  No If yes, who? \_\_\_\_\_ What County or State? \_\_\_\_\_

**Do Not Write in the Gray Shaded Area – Church Use Only**

**Identity**

Did you verify the applicant's identify?

Yes  No

Verification Source: \_\_\_\_\_

**Residence**

Did you verify residence for the household?

Yes  No

Verification Source: \_\_\_\_\_

**Household Composition**

Does applicant's statement verify household composition for all Food and Nutrition Services?

Yes  No

If questionable, verified by \_\_\_\_\_ Reason questionable \_\_\_\_\_

**Authorized Representative**

Did the applicant request an Authorized Representative?

Yes  No

**Disqualified Due to an Intentional Program Violation**

Is anyone currently disqualified from Food and Nutritional Services in North Carolina?

Yes  No

Disqualified Person(s) Name(s): \_\_\_\_\_

**What Money Do People in Your Household Get?**

Include current household income for you or anyone living in household.

4. Monthly household income?    Yes     No     Amount \_\_\_\_\_



By signing this application I am saying that:

- 1. I have told the truth on this form.
- 2. If there are any changes to this application, I understand the changes must be reported at next visit.
- 3. I know Gethsemane Seventh-day Adventist Community Service rules and what I must do to get Food and Nutrition Service.
- 4. I agree to give information about what I have said so that my application can be processed.
- 5. I have read, understand, and received pages 5 and 6 of this form, or this information has been explained to me.

<b>Signature</b>	<b>Date</b>
<b>Witness Signature</b>	<b>Date</b>

## Please Read This Information

### *Changes You Must Report and How to Report Them*

1. When you have a change, report it to the intake specialist.

### *Information About Social Security Numbers*

1. We use only the last four digits of SSN's to do computer matches.

### *Food and Nutrition Services Rules*

The following rules apply for getting and using Food and Nutrition Service:

1. Gethsemane Seventh-day Church Community Service Food and Nutrition Service application must be filled out in its entirety.
2. Gethsemane Seventh-day Adventist Church Community Services Department operating hours:

**First and third Wednesday of each month from 3-6 pm applications can be submitted**

Gethsemane Seventh-day Adventist Church, 2525 Sanderford Road, Raleigh, NC, will take Community Services Food and Nutrition Application forms and conduct interviews for food and nutrition services on the first and third Wednesday of each month from 3 to 6 p.m. Call our Community Service office at 919-833-8526 Ext. 206 to schedule an appointment for an interview.

You can also obtain a Community Services Food and Nutrition Application form by visiting our website at <http://gethsemanesdachurch.org> click on Ministries and Community Services and download and complete the entire application and call 919-833-8526 Ext. 206 to schedule an interview and appointment.

**First and third Thursday of each month from 2-5 pm**

Food can be picked up by appointment time only with verification at Gethsemane Seventh-day Adventist Church. No community services food can be distributed without appointment and verification. If for some reason you cannot pick up your food at appointed time, please call us or if someone will pick up food for you, their names will have to be on file.

3. If your situation is an emergency and criteria is met, food can be obtained on day application is received.
4. Don't hide or give wrong information on purpose to get food.
5. All information is kept confidential.

## *You Will Not Be Discriminated Against*

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, religion, political beliefs, or disability.

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TTY). USDA is an equal opportunity provider and employer.

## *Are You Registered to Vote in North Carolina*

Registering to vote is easy in North Carolina. State law requires voters to register 25 days before an election. Intake specialist can help you with registration paperwork. If you would like to register to vote in North Carolina, ask your intake specialist for a voter registration form, and if you need help, to assist you in completing the form.